



A.Y. DADABHAI TECHNICAL INSTITUTE

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MANAGED BY: THE SURATEE SUNNI VOHRA MUSLIM EDUCATION SOCIETY, SURAT.

STUDY MATERIAL FOR DDCET EXAM

subject – English



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Read the following passage carefully and answer the questions:-

The science of fireworks is technically called 'pyrotechnics' - from the Greekword 'pyr' meaning fire and 'technics' meaning an art. Pyrotechnics includes not only fireworks but also a whole range of devices that use similar materials and principles, from safety matches that we use every day to solid fuel rocket boosters of space shuttle. The household match is considered a special pyrotechnic device, as all the pyrotechnic effect - heat, smoke, light, gas and sound are present in it.

Some historians say that 'black powder', the basic material used in fireworks, was invented in India. Shukranti, written more than two thousand years ago, has references to weapons similar to guns and projectile weapons. However, the Chinese are generally considered the pioneers of pyrotechnics. They are said to have developed, black powered more than one thousand years ago. It took at least two thousand years for the knowledge to spread to the West, and it was only in 1242 that an English Monk, Roger Bacon, revealed the formula for "black powder". He considered it such a dangerous substance that he wrote of it in a code language.

1. As per some historians 'Black Powder' was invented in _____.
(A) **India** (B) China (C) Greek (D) None of the above
2. Roger Bacon was
(A) a Chinese writer (B) an Indian historian
(C) **an English Monk** (D) a Greek philosopher
3. Who wrote about 'Black Powder' in code language?
A. **Shukranti** (B) Roger Bacon (C) Chinese (D) Greek
4. When was Shukranti written?
(A) One thousand years ago (B) In 1242
(C) **Two thousand years ago** (D) Modern times
5. Pyrotechnics word is from
(A) Indian language (B) **Greek language**
(C) Chinese language (D) None of the above
6. Verbal communication can be in _____ form.
A. written (B) **oral and written** (C) oral (D) none of these

7. one of voice, voice quality, style of speaking, stress, intonation are part of _____
(A) body language (B) sign language (C) **paralanguage** (D) code language
8. The process of communication is a _____
(A) **two way** (B) three way (C) one way (D) single way
9. "During the process of communication at every stage, there is hindrance which disturbs communication process." Such hindrance is known as
(A) **barrier** (B) noise (C) sender (D) receiver
10. Our physical appearance is an example of _____ communication
(A) oral (B) written (C) verbal (D) **non-verbal**
11. What is written at the top of a business letter on the left hand side.
(A) **Sender's address** (B) Receiver's address (C) Date (D) Salutation
12. Where is the salutation placed in a business letter?
(A) Just above the date (B) **Just below the date**
(C) Along with the subject (D) None of these
13. Which of the following is not a part of the business letter?
(A) **Photo** (B) Salutation (C) Date (D) Signature
14. A letter is incomplete and worthless without _____
(A) **Signature** (B) Postscript (C) Enclosure (D) Photo
15. Give the full form of C.O.D.
(A) Cash on delay (B) **Cash on delivery**
(C) Cash on order (D) Cash on distance
16. Hurrah! I have passed the examination. Identify the interjection.
(A) Examination (B) Passed (C) **Hurrah!** (D) The whole sentence.
17. The dog is sitting _____ the cot. Select appropriate option.
(A) **under** (B) into (C) between (D) up
18. The Sun _____ in the East. Select appropriate option
(A) raise (B) **rises** (C) rise (D) raised
19. Your family _____ a happy family. Select appropriate option
(A) are (B) **is** (C) has (D) have
20. Do you have _____ doubt in this question paper? Select appropriate option.
(A) some (B) **any** (C) many (D) much
21. Select the correct spelling
(A) **Playwright** (B) Playwrite (C) Playright (D) Playrite
22. Select the correct spelling
(A) Enterpeneur (B) **Entrepreneur** (C) Enterpreneur (D) Entrepeneur

23. Choose the correct grammatical sentence.

- (A) People were coming, going and ignorant him.
- (B) **People were coming, going and ignoring him.**
- (C) People where coming, going and ignoring him
- (D) People were coming, going and ignored him.

24. Choose the correct grammatical sentence

- (A) **I like drawing my coworkers and my cat.**
- (B) I Like drawing, my coworkers and my cat.
- (C) I like drawing, my coworkers, and, my cat.
- (D) I, Like, drawing, my coworkers, and, my, cat.

25. Choose the correct grammatical sentence.

- (A) The ship was wrecked, and every man, woman and child have drowned.
- (B) The ship was wrecked, and every man, woman, and child are drowned.
- (C) The ship was wrecked, and every man, woman and child is drowned.
- (D) **The ship was wrecked, and every man, woman and child was drowned.**

In the ancient village of Varanasi along the Ganges River, there lived a poor but humble weaver named Raj. He was struggling to meet both ends, yet humble and helping to others. One day, as he worked diligently on his loom, a celestial figure appeared. It was Saraswati, the goddess of knowledge, disguised as an old woman. Impressed by Raj's kindness, she blessed him with unparalleled weaving skills and told him that goddess Lakshmi would soon bring prosperity to his doorstep.

News of Raj's extraordinary talent spread, attracting the attention of the king. The king, intrigued by the tales, challenged Raj to weave a fabric that could capture the essence of the river itself. Determined, Raj embarked on a journey to gather inspiration from the Ganges.

After weeks of contemplation by the riverbank, Raj created a masterpiece, a fabric that seemed to ripple like flowing water. The king, amazed by the creation, gave Raj pricey rewards and honored him with the post of Royal Craftsman of his kingdom

26. Why did a celestial figure appear before Raj?
A. Because of Raj's prayer
B. Because of black magic
C. Because Raj was a devotee to goddess.
D. **Because Raj was a kind and hardworking person.**
27. Who appeared before Raj in the guise of an old woman?
A. **Goddess Swaraswati** B. Goddess Lakshmi
C. Goddess Parvati D. Goddess Durga
28. What did the king challenge Raj to weave?
A. Fabric praising the King B. Fabric with celestial patterns
C. **Fabric depicting spirit of Ganges** D. Fabric depicting royal symbols.
29. How did Raj gather inspiration for his weaving?
A. By visiting the mountains B. **By visiting the temple**
C. By worshipping the goddess D. By visiting the river Ganges
30. Find one word substitute for 'an act of changing one's appearance' from the passage.
A. Celestial B. **Disguise** C. Contemplation D. Intrigue
31. Which of the following ensures completion of the process of communication cycle?
A. Channel B. Encoding C. **Feedback** D. Decoding
32. communication means communication without words.
A. Written B. Verbal C. **Non-verbal** D. Reading
33. The person who transmits the message is called
A. Channel B. **Sender** C. Receiver D. Respondent
34. Semantic barrier to communication arises due to problems of
A. **Language** B. Expressions C. Psychology D. Technology
35. The movement of body, facial expressions, hand movements, gestures, etc. while communicating refer to
A. Proxemics B. **Kinesics** C. Paralanguage D. Appearance.
36. The address of recipient of the letter is called
A. Outside address B. Sender's address
C. **Inside Address** D. Offside Address

37. After receiving a letter of complaint, which kind of letter is drafted in response?
- A. Letter of Investigation B. **Letter of Adjustment**
C. Letter of Inquiry D. Letter of Reply
38. C.W.O. in business letter or email stands for
- A. Cash Without Order B. Cash With Offer
C. **Cash With Order** D. Company With Order
39. Which of the following is an advantage of an email?
- A. Desired length B. Ease of communication
C. Lower cost D. **All of the above**
40. BCC in email stands for
- A. **Blind Carbon Copy** B. Below Carbon Copy
C. Business Carbon Copy D. Business Client Company
41. _____ tense is used in the headlines of newspapers.
- A. **Simple present tense** B. Simple past tense
C. Simple future tense D. Present continuous tense
42. The train _____ before we reached the station.
- A. Left B. has left C. **had left** D. will be left
43. Rima is a good dancer. The underlined word “good” in the sentence given is _____.
- A. a noun B. **an adjective** C. a verb D. an adverb
44. _____ you work hard, you will succeed in the university Examination.
- A. Though B. But C. Unless D. **If**
45. One of my friends _____ old.
- A. am B. **is** C. are D. has
46. Choose the correct spelling.
- A. Vaccum B. **Vacuum** C. Vacumm D. Veccum
47. Choose the correct spelling.
- A. Enterpreneur B. Entreorenure C. **Entrepreneur** D. Enterprenure
48. Choose the correct sentence.
- A. He is reading a book yesterday. B. He reads a book now.
C. He read a book now. D. **He is reading a book now.**
49. Choose the correct sentence.
- A. **I don't use public transport daily.**
B. I didn't use public transport daily.
C. I not use public transport daily.
D. I not using public transport daily.

50. Choose the correct sentence.
- A. Have I a pen? B. Has I a pen?
C. **Do I have a pen?** D. Do I has a pen?
51. What is the full form of SMCR model of communication?
- A. A. Sender-Manager-Channel-Response
B. **B. Sender-Message-Channel Receiver**
C. C. Sender-Message-Channel-Response
D. D. Sender-Manager-Coding-Response
52. Which of the following is not a form of non-verbal communication?
- A. Touch B. Facial Expression C. **Skype** D. Sign Language
53. Who created SMCR model of communication?
- A. **David Berlo** B. Shannon-Weaver C. Patric Ludo D. Justin Langer
54. _____ is the originator of the message in communication process.
- A. Decoder B. Recipient C. Feedback D. **Sender**
55. Which of the following is an example of barriers to communication?
- A. **Use of jargon** B. Positive Environment
C. Use of an appropriate channel D. Desired feedback
56. _____ communication includes body language, facial expressions etc.
- A. **Non-verbal** B. Facial C. Verbal D. Written
57. _____ communication is the transmission of information and ideas using symbols and imagery.
- A. Spoken B. Oral C. Grapevine D. **Visual**
58. Which of the following is not an example of body language?
- A. Facial Expressions B. **Barriers** C. Postures D. Gestures
59. Factors that influence communication, may become what to effective communication?
- A. **Barriers** B. Distractors C. Challenges D. Catalysts
60. E-mails, texts, letters, reports are examples of _____ communication.
- A. Oral B. Non-verbal C. **Written** D. Spoken
61. Dr. Ranjana was my professor. _____ received many awards. (Apply suitable pronoun.)
- A. Her B. He C. **She** D. They
62. _____ students get good marks. (Apply suitable adjective.)
- A. **All** B. Each C. Every D. Much
63. A smart girl was dancing quickly. (Identify the correct adverb.)
- A. Smart B. Girl C. Dancing D. **Quickly**

64. Distribute these mangoes _____ all the boys. (Use appropriate preposition.)
A. Between B. **Among** C. On D. Into
65. Take your umbrella _____ you will get wet. (Use proper conjunction.)
A. Therefore B. So C. And D. **Otherwise**
66. _____ ! We have won the match. (Use proper interjection.)
A. **Hurrah** B. Alas C. Ouch D. Eureka
67. He _____ to that place every year.
A. Go B. **Goes** C. Is going D. Went
68. I _____ just _____ my work.
A. **Have...finished** B. Has...finished C. Was...finished D. Am...finished
69. _____ you _____ dinner last night?
A. Had...had B. Were...have C. **Did...have** D. Did...has
70. While I _____ the email, the computer suddenly went off.
A. Am writing B. Were writing C. **Was writing** D. Will be writing
71. When we arrived, the show _____.
A. **Had begun** B. Had began C. Was began D. Has began
72. The plane _____ off before we reached the airport.
A. Takes B. **Had taken** C. Was taken D. Is taken
73. Children _____ obey their parents.
A. Could B. Can C. Will D. **Should**
74. When Ritesh was in college, he _____ swim across the river.
A. Should B. Can C. Will D. **Could**
75. _____ you lend me your scooter, please?
A. **Would** B. Should C. Must D. Ought
76. Aditi _____ take an auto-rickshaw as the bus drivers were on strike.
A. Has to B. Have to C. **Had to** D. Want to
77. You _____ not speak loudly in the hospital.
A. Can B. **Must** C. Could D. Might
78. The train / arrived / late. (Identify the correct sentence pattern.)
A. S+V+O B. **S+V+A** C. S+V+C D. S+V+D
79. She / sings / a song. (Identify the correct sentence pattern.)
A. **S+V+O** B. S+V+A C. S+V+C D. S+V+D
80. Her father / is / a doctor. (Identify the correct sentence pattern.)
A. S+V+A B. S+V+O C. S+V+D D. **S+V+C**
81. It is always cold _____ winter.
A. On B. Upon C. **In** D. Above

82. _____ I felt ill, I went on working.
A. Because B. **Though** C. Since D. As
83. The patient had died before the doctor _____.
A. Come B. **Came** C. Had come D. Was come
84. He started singing _____ the age of two.
A. **At** B. On C. In D. Till
85. The food was _____ for the entire class.
A. Few B. **Many** C. Little D. A few
86. We _____ around town yesterday.
A. Drive B. **Drove** C. Had driven D. Were drove
87. If you heat an ice cube, it _____.
A. **Melts** B. Melted C. Is melted D. Melt
88. _____ is called Hill of Fairies.
A. **Pari Hill** B. Angel Tibba C. Pari Tibba D. God Hill
89. The _____ was a regular visitor of the stream.
A. **Forktail** B. Lion C. Tiger D. Sparrow
90. A party of hunters resting beneath the _____.
A. Oaks B. **Rhododendrons** C. Maples D. Raspberries
91. The _____ were trying to warn the author of some hidden danger.
A. Pine martens B. Porcupines C. Sparrows D. **Langurs**
92. Leopard skins are sold in _____.
A. Kolkatta B. Mumbai C. Lucknow D. **Delhi**
93. _____ is the author of 'After Twenty Years'.
A. Ruskin Bond B. **O' Henry** C. Rabindranath Tagore D. William Bond
94. Where was the man standing?
A. Near general store B. **Near hardware store**
C. Near medical store D. Near bus stand
95. What was the time of appointment?
A. 9 o'clock B. **10 o'clock** C. 11 o'clock D. 12 o'clock
96. Give one word for : Sudden violent rush of wind
A. Plodder B. Chum C. Chap D. **Gust**
97. What did the tall man handed over to Bob?
A. A book B. A bag C. A chocolate D. **A note**
98. The horse thought that it was _____ to stop there.
A. Stupid B. **Queer** C. Foolish D. Useless

99. Who wrote the poem 'Stopping by Woods on a Snowy Evening'?
- A. **Robert Frost** B. Rabindranath Tagore C. Ruskin Bond D. Robert Golding
100. The house of the owner of the woods is in _____.
- A. **The village** B. The farmhouse C. The woods D. The city
101. _____ season is described in the poem 'Stopping by Woods on a Snowy Evening'.
- A. Summer B. Autumn C. **Winter** D. Spring
102. Who does the poet address as 'thee' and 'my father'?
- A. Father B. **God** C. People D. Heaven
103. Rabindranath Tagore wants his countrymen to be without _____.
- A. Courage B. Respect C. **Fear** D. Shame
104. Rabindranath Tagore wants the words to come from _____.
- A. **The depth of truth** B. The depth of spirit
C. The depth of mind D. The depth of heart
105. Give one word for : dry area of land
- A. **Desert** B. Dessert C. Deserrt D. Deseert
106. The location of the story 'The Leopard' is near _____.
- A. Dehradun B. Shimla C. **Mussoorie** D. Dharmashala
107. In E-mail communication, CC stands for _____.
- A. Confidential Copy B. **Carbon Copy** C. Cancelled Copy D. Casual Copy
108. _____ is not one of the 7Cs of business communication.
- A. Correctness B. Clarity C. Concreteness D. **Character**
109. What is the full form of E-mail?
- A. **Electronic-mail** B. Efficient-mail C. Effective-mail D. Electric-mail
110. What is the correct way of writing a Complimentary close in a formal letter?
- A. **Yours truly** B. Your truly C. Your's truly D. Yours' truly
111. Sender's email-id is written in which field.
- A. **From** B. To C. BCC D. CC
112. To send a received mail to another person, you need to _____ the message.
- A. **Forward** B. Reply to C. Reply all D. Copy
113. The Key points are written in which part of a formal letter.
- A. Heading B. **Body of the letter** C. Complimentary close D. Closing
114. In e-mail communication, BCC stands for _____.
- A. Blank Carbon Copy B. **Blind Carbon Copy**
C. Blink Carbon Copy D. Blind Casual Copy

115. Courtesy in business communication means _____.
A. Disrespect for the recipient B. Grudges for the recipient
C. **Respect for the recipient** D. Vagueness for the recipient
116. Which of the following is not a part of a formal letter?
A. **Photo** B. Salutation C. Signature D. Date
117. Where is the date written in a formal letter?
A. On the top of the letter B. **Just below the sender's address**
C. Just after the receiver's address D. Just after the complimentary close
118. Identify the correct spelling from the following.
A. Restorent B. Restorant C. Restaurent D. **Restaurant**
119. Identify the correct synonym word for : astonish
A. happy B. Unhappy C. **Amaze** D. Ascertain
120. Identify the correct antonym word for : heaven
A. Paradise B. Havoc C. **Hell** D. Holistic