



A.Y. Dadabhai Technical Institute, Kosamba

Managed By: The Suratee Sunni Vohra Muslim Education Society, Surat

Expert Lecture Report

Organised By:



**Computer
Engineering Department**

NBA Accredited Program

Topic: Effective Communication Corporate World

Date: 6th October 2025

Expert:

Mr. Dipak Soni,

Vetta Education & Immigration Consultancy -

Vadodara.

Expert Lecture Report

Key Highlights:

- Importance of communication in professional success
- Verbal and non-verbal communication skills
- Role of listening, confidence, and clarity in communication
- Corporate communication etiquette (email, meetings, interviews)
- Overcoming communication barriers in the workplace
- Building personality and positive attitude through communication
- Real-world examples of effective communication in corporate settings.

Objectives of the Expert Lecture

- The objective of this expert lecture was to help diploma students understand the significance of communication skills in the corporate environment.
- The session aimed to improve students' verbal, non-verbal, and written communication, preparing them for interviews, teamwork, and professional growth in their future careers.

About the Expert

- Mr. Dipak Soni from Vetta Education & Immigration Consultancy, Vadodara is a skilled communicator and trainer with extensive experience in guiding students and professionals toward career excellence. His sessions focus on personality development, confidence building, and practical communication techniques.

Session Overview

- Mr. Soni began the lecture by explaining the importance of effective communication in achieving success in corporate and professional life. He discussed how clear communication enhances teamwork, leadership, and client relationships.
- He highlighted various types of communication – verbal, non-verbal, written, and visual – and explained how each plays a vital role in daily professional interactions.
- The session also covered email writing, presentation skills, body language, and active listening techniques. Students were encouraged to participate in interactive activities and real-life role-play examples to understand how to communicate effectively in interviews and workplace situations.

Skill Development Insights

- Develop confidence and clarity in speech
- Practice active listening and empathy
- Maintain positive body language
- Learn professional etiquette and teamwork
- Enhance English communication through daily practice

Question-Answer Session

Students actively participated in the Q&A session, seeking guidance on how to overcome stage fear, improve vocabulary, and build confidence for interviews and corporate interactions.

Learning Outcomes

- Students understood the key elements of professional communication.
- The lecture motivated them to improve their communication and interpersonal skills.
- They gained valuable insights on how to present themselves effectively in a corporate setup.

Target Audience:

- **3rd** Semester Computer Engineering Students
- Interested faculty members

Conclusion

- The expert lecture was highly informative and inspiring. Students appreciated the interactive and practical nature of the session.
- The event concluded with a vote of thanks delivered by the faculty members of the Computer Engineering Department.
- Overall, the session proved to be a great learning experience, helping students realize that effective communication is the key to professional success.

Gallery

